

BAY PORT COLONY POA, INC.

ARCHITECTURAL REVIEW COMMITTEE (ARC) FORM

Property Owner Name(s): _____

Property Address: _____

Telephone No: _____

Email Address: _____

Detailed Description of Proposed Changes (continue on additional pages if necessary):

To enable the ARC Committee to quickly process your request, please provide detailed information sufficient for the ARC to assess your proposal and its impact upon the property, your neighbors, and/or the community. For example, please provide the following:

- photographs of the area to be renovated and surrounding features;
- paint chips or color samples (including name and number of paint chip/sample) if painting or adding new structures;
- a survey of the property showing dimensions, setbacks and landscaping if proposing additions or alterations of existing structures or property;
- pictures of exact fences, pavers, windows, docks, tiles, or structures to be installed; and
- any additional information you believe may facilitate your request.

When attaching electronic files, please make sure they are labeled in such a manner that the ARC Committee members can ascertain what is being provided. The ARC Committee will strive to timely respond to all ARC Requests, but cannot be approved until all supporting information is provided. For additional information, see the Villages of Bayport HOA – ARC Frequently Asked Questions, available through the Greenacres portal.

The undersigned property owner hereby acknowledges and agrees that the undersigned will be solely responsible for determining whether the improvements, alternations, or additions described herein comply with all applicable laws, rules and regulations, code, and ordinances, without limitation, zoning ordinances, subdivision regulations, and building codes. The ARC shall have no liability or obligation to determine whether such improvements, alterations, and additions comply with any such laws, rules, regulations, codes or ordinances. The undersigned further acknowledges that he or she has read all applicable Governing Documents, including the current community rules and that this request is submitted in good faith and comports with all applicable provisions.

Property Owner understands the ARC Committee will consider this request for a maximum of 60 days. If Property Owner fails to provide information requested by the ARC Committee or otherwise fails to receive approval within 60 days, this ARC request is deemed denied.

Signature of Property Owner(s): _____

Please submit ARC forms through www.greenacre.com Homeowner Resources- Community Web Portal and send questions to architecture@villagesofbayporthoa.com and architectural@greenacre.com

Revised 4.21.2025